



Changing with the tides, in harmony with our people, land, and heritage.

JOB APPLICATION

Position Applying For: _____

Name: _____

Social Security#: _____

Address: _____

Phone#: _____

Are you a U.S. citizen? *Yes / No*

Are you Alaskan Native? *Yes / No*

Are you enrolled in the Qutekcak Native Tribe? *Yes / No* Other Tribe? *Yes / No*

With which Native Corporation are you enrolled? _____

Are you a Veteran? *Yes / No*

Dates of service: _____

Branch of service: _____ Type of Discharge: _____

Education

Circle highest grade completed: 6 7 8 9 10 11 12 Degree _____

Elementary High College

High School graduate? *Yes / No*

Equivalency Certificate (GED)? *Yes / No*

Name and address of high school _____

College degree? *Yes / No* If yes, in what field? _____

Name and address of college or university _____

Explain any specialized training: _____

Name and address of school where specialized training was received _____

Special Qualifications

Membership in professional associations, unions: _____

Registration, certification and/or licenses: _____

Language(s) spoken other than English: _____

Clerical and office skills: Typing _____ wpm Computer skills? *Yes / No*

Office machines experienced in: _____

Other: _____

Employment History

Please list your last three jobs held, starting with the most recent. Include military service assignments and volunteer activities.

Employer: _____ **Supervisor:** _____

Phone: _____ Address: _____

Job title: _____

Duties performed: _____

Dates employed _____ to _____ Rate of pay: _____

Reason for leaving: _____

Employer: _____ **Supervisor:** _____

Phone: _____ Address: _____

Job title: _____

Duties performed: _____

Dates employed _____ to _____ Rate of pay: _____

Reason for leaving: _____

Employer: _____ **Supervisor:** _____

Phone: _____ **Address:** _____

Job title: _____

Duties performed: _____

Dates employed _____ **to** _____ **Rate of pay:** _____

Reason for leaving: _____

Availability

Are you available for the following types of positions?

Permanent Full-time *Yes / No*

Part-time *Yes / No*

Temporary *Yes / No*

Seasonal *Yes / No*

Weekends *Yes / No*

On call (beeper) *Yes / No*

Are you available for training? *Yes / No*

Out of town? *Yes / No*

When are you available to start work? _____

Do you have a valid Alaska's Driver's license? *Yes / No* License# _____

Do you have dependable transportation? *Yes / No*

List three References

Name _____ Address _____

Phone# _____ Relationship _____

Name _____ Address _____

Phone# _____ Relationship _____

Name _____ Address _____

Phone# _____ Relationship _____

I certify the information provided on this application to be correct and accurate to the best of my knowledge. I authorize the Qutekcak Native Tribe to investigate this information in order to be considered for employment.

Signature

Date